

Treasury Operations Consultant

Description

The Treasury Operations Consultant will be responsible for performing daily and monthly bank statements reconciliations across Tenece Holdings subsidiaries, ensuring the accuracy, completeness, and integrity of bank balances in the general ledger. The role focuses on reconciliation of bank statements, investigation of variances, clearance of aged items, and support for audit and treasury controls. Ensure the accuracy, integrity, and timeliness of all bank reconciliations and treasury transactions, while strengthening cash visibility, internal controls, and operational efficiency. The role supports treasury decision-making through disciplined reconciliation, variance resolution, and continuous process improvement across Tenece Holding Subsidiaries

Responsibilities

Treasury Operations & Reconciliation

- Perform daily, weekly, and monthly bank reconciliations across all bank accounts.
- Investigate, resolve, and clear reconciling items and variances promptly.
- Ensure all treasury transactions are accurately recorded in the GL.
- Maintain complete reconciliation documentation and audit trails.

Cash Visibility & Controls

- Support daily cash position accuracy and reporting.
- Identify unusual, high-risk, or duplicate transactions and escalate appropriately.
- Ensure bank charges, interests, FX differences, and treasury fees are correctly charged by financial institutions and accurately posted.

Process Improvement & Automation

- Standardize reconciliation templates, workflows, and documentation.
- Identify and implement automation or efficiency improvements.
- Reduce aged reconciling items and close-cycle timelines.

Compliance & Audit Support

- Ensure adherence to treasury policies and internal control standards.
- Support internal and external audit requirements.
- Strengthen segregation of duties and reconciliation review controls.

Qualifications

- Bachelor's degree in Accounting, Finance, Economics, or related fields
- Relevant professional certification or membership (ACA, ACCA, ICAN – is added advantage)
- Minimum of two (2) years' experience in finance, treasury

Hiring organization

Tenece Holdings Limited

Employment Type

Full-time

Duration of employment

6 months

Job Location

Lagos, Nigeria

Date posted

February 4, 2026

operations, or accounting-related roles

Competency and Skill Requirements

- Strong financial and accounting knowledge, including IFRS and best practices
- Hands-on experience with ERP and accounting software (Odoo, SAP, dynamics, or similar is added advantage)
- Strong proficiency in Microsoft Excel and other MS Office tools
- Problem-solving mindset
- High level of integrity and ethical standards
- Strong attention to detail, analytical, and problem-solving mindset