Business Continuity Specialist

Description
We are seeking a seasoned Business Continuity Specialist with a minimum of 5 years of
experience to design, implement, and maintain robust business continuity strategies. You will
play a pivotal role in safeguarding our IT infrastructure, ensuring rapid recovery during
disruptions, and minimizing downtime. Your expertise will guide risk assessments, plan
development, cross-departmental collaboration, and post-incident analysis to fortify organizational resilience.

Responsibilities

- Create, update, and test comprehensive business continuity plans for critical systems,
  data, and applications.
- Identify vulnerabilities through Business Impact Analyses (BIA) and recommend
  mitigation strategies.
- Partner with IT, cybersecurity, operations, and external vendors to align DR strategies
  with business goals.
- Lead recovery efforts during disruptions, ensuring swift restoration of services.
- Conduct regular drills (tabletop exercises, failover tests) to validate plan effectiveness.
- Maintain detailed recovery procedures, contact lists, and post-incident reports.
- Educate staff on BC protocols and roles.
- Assess emerging tools (e.g., cloud recovery solutions, backup systems) to enhance
  resilience.
- Ensure adherence to industry standards (ISO 22301, NIST) and regulatory requirements.
- Analyze incidents to refine strategies and prevent recurrence.

Qualifications

- Experience: 5+ years in Information system support, administration, risk management
  and business continuity
- Experience in GSM and Mobile communications technology, IT and network infrastructure, IT systems administration, Database management, and cybersecurity.

Hiring organization
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Employment Type
Contract

Job Location
Lagos, Nigeria

Date posted
September 20, 2024

- Experience in cloud technologies
- Possess skills in testing emergency response, recovery support and business
  resumption procedures.
- Experience in the Support for On-prem and Cloud IT Applications.
- Education: Bachelor's degree in IT, Computer Science, or a related field.
- Certifications: Preferred: CBCP, CISSP, CISA, ITIL.
- Soft Skills: Strong communication, problem-solving, and project management abilities.
- Experience: Proven track record in risk assessment, DR testing, and incident
  management.
- Proficiency in DR tools (e.g., VMware SRM, Azure Site Recovery, Veeam).
- Knowledge of cloud platforms (AWS, Azure) and hybrid environments.